



Hoosic Valley Central School District  
 2 Pleasant Avenue  
 Schaghticoke, NY 12154  
 518-753-4458  
 www.hoosicvalley.k12.ny.us

**Family Change of Address Form**

**Parent(s) Name Moving:** \_\_\_\_\_  
*If both parents are **not** moving, we will keep the parent not listed at former address* \_\_\_\_\_ (Effective Date of Change)

**Child(ren):** \_\_\_\_\_ (Name) \_\_\_\_\_ (Grade)  
 \_\_\_\_\_ (Name) \_\_\_\_\_ (Grade)  
 \_\_\_\_\_ (Name) \_\_\_\_\_ (Grade)  
 \_\_\_\_\_ (Name) \_\_\_\_\_ (Grade)

**Former Address:** \_\_\_\_\_ (Number/Street Name)  
 \_\_\_\_\_, NY \_\_\_\_\_ (City) \_\_\_\_\_ (Zip)

**New Address:** \_\_\_\_\_ (Number/Street Name)  
 \_\_\_\_\_, NY \_\_\_\_\_ (City) \_\_\_\_\_ (Zip)  
 \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ (New Phone Number)

**Please attach two (2) new proofs of residency in the Hoosic Valley Central School District.**

- *Mortgage statement*
- *Tax Bill*
- *Contract of sale of house, Rent Receipt, Lease Agreement*
- *Utility Bill (cable, fuel, electric, phone)*
- *Driver License*
- *Voter Registration card*

CC: Transportation, Special Ed, Student File



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**Please return form and residency proof in the following ways:**

Students in Grades K-6

Cori Kinnicutt – School Secretary  
Hoosic Valley Elementary School  
22 Pleasant Avenue  
Schaghticoke, NY 12154  
518-753-4458 x3507  
Fax: 518-753-7576

Students in Grades 7-12

Jill Anderson – Guidance Secretary  
Hoosic Valley Jr. Sr. High School  
1548 Route 67  
Schaghticoke, NY 12154  
518-753-4458 x2507  
Fax: 518-753-4151

For Office Use:

\_\_\_\_\_  
Signature/Date

CC: Transportation, Special Ed, Student File